

October 19, 2011

Minutes of Regular Meeting
Harrisville-Wells Memorial School Board
Harrisville-Wells Memorial School, 5:30 p.m.

In attendance: Earl Horn, School Board Chair
Pam Thayer, School Board Member
Erik Anderson, School Board Member
Emily Hartshorne, Principal
Wayne Woolridge, Co-Superintendent of Schools
Tim Ruehr, Business Administrator for Towns
Kathy Brady, Recording Secretary

Also in attendance for all or a portion of the meeting: Russell Driscoll, Wayne Derosia, Allan Saari, Andrew Maneval, Doug Viles

1. Call to Order: Earl Horn called the meeting to order at 5:30 p.m.

Moved ahead on the agenda was a discussion on Use of School as an Emergency Shelter. Mr. Maneval spoke to the State recently regarding this issue and there was not much clarity given on this issue. The public and the children need to be kept separate during such a time that the school building is to be used as an emergency shelter. Discussion ensued on who would be best appropriate to supervise the “divisible” spot within the building ensuring the safety of children. Mr. Maneval felt that a Harrisville employee would make the most sense. The remainder of those present agreed with that. Mr. Ruehr stated that he felt it would be 100% the district’s responsibility to have the staff person supervising and any volunteers assisting would meet district criteria. Mr. Horn felt it important that Emergency Management provide their own staff supervision as well. Discussion ensued on:

- use of “partition”
- additional rooms that would be needed for storage, changing of clothes, pets
- use of different doors
- all children in “one wing”
- how to handle pets
- staffing
- communication

Mr. Ruehr will check with Fairpoint Communications about running a line for Emergency Management to have for a designated line in case of such an emergency.

2. Approval of Minutes: Pam Thayer made a motion to have minutes from September 21, 2011 accepted as written; Erik Anderson seconded the motion, vote taken, 3 –0, motion passes.

3. Bills and Manifests: Checks # 2003370 – 2003405 in the amount of \$35,563.31 were presented in the manifest. Pam Thayer made a motion to accept the bills and manifest as presented, Erik Anderson seconded the motion, vote taken, 3 –0, motion passes.

4. Financial Report: Mr. Ruehr presented Harrisville's Report of Revenue and Expenditures as of 10/19/2011. Net available is \$72,582.00. *Pam Thayer made a motion to accept Mr. Ruehr's report, Erik Anderson seconded the motion, vote taken, 3 – 0, motion passes.*

Mr. Ruehr handed out a bus route map to prep for a discussion about a First Student bus pick up request. The new proposal will add some miles and it is a tough road. The bus company agreed they could add the route, but if weather were poor, they would not go up the road. Mr. Viles was present to discuss a bit about the difficulty of the bus stop and how it would benefit many families. *Mr. Anderson made a motion to endorse the proposed route change to the elementary run to the Cherry Hill Road stop when the bus company deems it safe for passing. Pam Thayer seconded the motion, vote taken, 3 – 0, motion passes.*

5. Public Input: Mr. Saari had a question on per pupil cost in the district. Mr. Woolridge explained that this is on the agenda for next month and Mr. Ruehr will present the breakdown of these costs.

6. Reports:

Principal: Emily Hartshorne presented information on the following:

- Enrollment – 44 students
- Wellness Committee Meeting on 10/17
- Looking to re-energize the walking program
- Professional Development, analyzed data for MAPS
- RTI Plans
- Students in midst of NECAP state assessment
- NHJDI
- Janet Altobello and Harris Center
- First annual Pumpkin Day
- Annual Fire Safety Day
- Mission Statement update

Co-Superintendent: Wayne Woolridge made a brief presentation on the following:

- NCLB
- Building Aide
- Vouchers
- Bill to abolish NH Dept of Ed
- Constitutional Amendment – Fund Adequate Education
- 10/17 –AREA 7:00 p.m. Central Office

School Board Members: None

SAU 29 Committees: None

7. Old Business

Other: Mr. Woolridge asked if the board had any adjustments they would like to make to the retreat agenda.

8. New Business:

a. NHSBA: Mr. Woolridge reviewed the process.

b. Use of School as an Emergency Shelter: Issues were discussed that the board felt needed to be folded into the policy, that Mr. Woolridge will draw up and bring to the next meeting for review. They were as follows:

- Separation of groups (public and student) Students to remain in new wing, below the ramped hallway
- Adequate communication and an isolated line for the shelter will need to be in place. The school main office should not be used as part of the shelter communication.
- Food Service, should be able to do as family style meals in the classrooms, food will be delivered to classrooms
- No Pets

c. School Sign: Sandwich board has been purchased for approximately \$250 - \$300. Mrs. Hartshorne will invite Jacob, the scout, to discuss his help with sign.

d. November meeting date: Currently November meeting is scheduled for November 16, Mr. Woolridge has a conflict, will move, with board endorsement, to November 7th at 5:30 p.m.

e. Other: Mr. Anderson wanted to discuss late bus for KMS, will put on future agenda.

9. Future Agenda:

- Set tuition rate
- Late bus at KMS
- Discussion of bus leaving children at Harrisville for 40 minutes, twice a week, while waiting for a second bus.

10. Non-Public Session – R.S.A. 91-A:3

A motion was made by Pam Thayer that the Board move into non-public session at 7:50 p.m. under the provisions of R.S.A. 91-A:3 to discuss staff personnel. Erik Anderson seconded the motion, all in favor. Accompanying the Board was Mr. Woolridge.

A motion was made to move out of non-public session at 8:50 p.m. All in favor.

Meeting adjourned at 8:50 p.m.

Respectfully submitted,
Kathleen Brady
Recording Secretary

APPROVED: 11/7/11