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# New Hampshire School Administrative Unit No. 29

John W. Day Educational Center 34 West Street Keene, New Hampshire 03431-3392

Dear Nelson School District Employee,

At this time, I would like to bring your attention to the following excerpt from Item 7. Health Insurance, Nelson School District Employee Benefits Policy #5016, Effective July 1, 2009 through June 30, 2010 (full-time employees only):

*“Full-time eligible employees who elect not to join one of the health plans for the entire membership year, and who secure substitute health insurance coverage of comparable quality through other sources, and who supply the district with proof of the aforementioned coverage, shall be eligible to receive a \$2,500 payment upon the close of the applicable school year. The amount shall not be prorated and no consideration for partial years will be given.”*

If you choose not to enroll in the district’s medical coverage for this school year, and have secured alternative medical coverage elsewhere, now is the time to notify us that you wish to participate in the health buy-out. Please fill out the following information below, attach proof of your alternative health coverage, and return this letter to Human Resources

Sincerely,

Laura French, Benefits Specialist

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\_\_\_\_\_  
First Name

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date Hired

\_\_\_\_\_  
Current Health Care Insurance Provider (proof of insurance attached)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date