

## NOTICE OF MEETING

There will be a meeting of the Communications Committee of the Keene Board of Education, Tuesday, **September 29, 2009 at Keene High School** (Cheshire Center Conference Room), 43 Arch Street, Keene, NH at 7:00 p.m. – or as soon after the Education Committee meeting as possible.

### AGENDA

1. Public Input
2. Approval of May 19, 2009 Minutes
3. Tightening Reporting to the Board and Committees - Mr. Gurney
4. Standardizing Response Times to External & Internal - Mr. Gurney
5. Update on Scanning the Schools – Ms. Weeks
6. Features for Public Media – Ms. Weeks, Mr. Gurney
7. Update on School Websites – Mr. Cooper
8. Other Business
9. Adjournment

Committee members please call the Human Resources Office at 357-9007 or e-mail Paul Cooper at [pcooper@sau29.org](mailto:pcooper@sau29.org) if you are unable to attend. Thank you.

PRC/sr  
9/24/09