

Keene Middle School Building Committee
34 West Street, Keene, NH
Meeting of Wednesday, June 1, 2011 1:30 P.M.

Committee Members Present:

Elizabeth Coppola, Co-Chair, Chris Coates, Co-Chair, Neil Donegan, Gary Lafreniere, William Gurney, John Harper, Tom Remillard, Dotty Frazier, Bob Gaughan and Richard Beard

Others in Attendance:

Frank Marinace of Marinace Architects, Carl Panza and Ann Szot, Keene School Board members, Bill Sudsbury, Clerk-of-the-Works, George Fellendorf, Citizen and Abby Spegman, Keene Sentinel

Ms. Coppola called the meeting to order at 1: 37 p.m.

1. Approve Minutes of May 4, 2011

Mr. Donegan moved and Mr. Gaughan seconded that the minutes of May 4, 2011 be approved. The vote on the motion was unanimous.

2. Budget Update

Mr. Marinace distributed a revised budget entitled “New Keene Middle School Update 6-1-11 and reviewed it with the Committee. The updated General Project Contingency balance was indicated as \$1,221,964. Included in the budget form were the following nine pending items:

CE#187 electrical for TV studio - \$5,162
CE#158 additional blocking for TVs - \$869
CE#173 changes in H114 Kitchen - \$8,138
CE#177R1 modify walls above Media Ctr. Doors - \$387
CE#183 structural supports for entry grilles - \$3,412
CE#209 change to 3” decking over stage - \$26,355
CE#212 water piping in courtyard - \$3,238
CE#220 upgrade soils in bio retention basins - \$25,418
Additional duct smoke detectors (not to exceed) - \$30,000

After discussion, Mr. Donegan moved and Mr. Gurney seconded, that the nine pending items totaling \$102,979 be approved as presented by Mr. Marinace. The vote on the motion was unanimous.

Mr. Marinace went on to review the equipment section of the budget form. Proposed additions included \$53,886 for window shades, \$9,046 for additional desks and \$2,200 for crowd control stanchions. After discussion, Mr. Donegan moved and Mr. Coates seconded, that the three equipment additions be approved as presented. The vote on the motion was unanimous.

Mr. Remillard reviewed with the Committee the need for additional funds for camera system hardware and an athletic equipment storage building. He will provide estimates for these purchases at the next Committee meeting.

3. Clerk-of-the-Works Report

Mr. Sudsbury reported that the cafeteria has seen substantial progress. He remains concerned about the status of the front entryway but that progress is being made daily and he does not feel this will impede the opening of school. He summarized that there is still “quite a lot to be done”. Regarding the SAU building, construction remains on target for August 5. Lastly, the City is on schedule with sidewalk and road improvements.

Mrs. Frazier reviewed a \$40,559.84 project contract with Nate Selvidio with the Committee for technical design and installation of the new KMS television studio. The payment schedule called for three one-third progress payments at the agreement of contract, completion of design/graphics (before installation) and completion of project. After discussion, Mr. Donegan moved and Mr. Coates seconded, that the contract with Mr. Selvidio be approved. The vote on the motion was unanimous.

Further discussion ensued relative to building dedication plaques and open house details. The consensus of the Committee was that the open house should be a community event to be held after completion of the construction – understanding that the auditorium would not be complete until November. Further discussion will occur at the July Committee meeting regarding these items.

4. Project Schedule Update

Covered under item #3.

5. Other

Ms. Coppola announced that today’s meeting would be the last for Mr. Gaughan, who is relocating out of the Keene area and thanked him for his contributions to the Committee’s work.

Mr. Remillard presented bids for buildings and grounds equipment totaling \$146,583 (after amendment from initial \$150,583) and \$38,758 for custodial equipment. After discussion, Mr. Coates moved and Mr. Donegan seconded, that the two bid amounts be approved. The vote on the motion was unanimous.

The next meeting of the Committee is scheduled for July 6 at 1:00 p.m. at 34 West Street.

The meeting adjourned at 3:00 p.m.

John R. Harper
Business Administrator