

**Keene Middle School Building Committee**  
**34 West Street, Keene, NH**  
**Meeting of Wednesday, March 23, 2011 1:00 P.M.**

Committee Members Present:

Chris Coates, Co-Chair, William Gurney, Neil Donegan, John Harper, Tom Remillard, Dotty Frazier and Richard Beard

Others in Attendance:

Frank Marinace of Marinace Architects, Chris Carreira, SAU#29 Director of Technology, Carl Panza and Ann Szot, Keene School Board members, Bob Milliken, KMS Technology Specialist, George Fellendorf, Citizen, Abby Spegman, Keene Sentinel and William Sudsbury, Clerk-of-the-Works

Mr. Coates called the meeting to order at 1:05p.m.

1. Approve Minutes of February 12 and March 9, 2011

Mr. Donegan moved and Mr. Beard seconded that the minutes of February 12 and March 9, 2011 be approved. The vote on the motion was unanimous.

2. Budget Update

Frank Marinace presented a budget “update 3-23-11” and reviewed it with the Committee. The General Project Contingency stood at \$1,576,601. The budget reflected all change estimates either approved by the Committee or by Superintendent Gurney and two additional items – Change Estimate #96 (\$13,310 – SAU – modify sheathing, siding, etc.) and Change Estimate #138 (\$12,828 – acoustic soffits @ folding walls). After review, Mr. Donegan moved and Mr. Beard seconded, that Change Estimates #96 and #138 be approved as presented. The vote on the motion was unanimous.

In answer to a question from Mr. Harper, Mr. Marinace clarified that the presented budget reflected no additional funds previously requested by MacMillin per their request first made on December 22, 2010.

3. Clerk-of-the-Works Report

Bill Sudsbury updated the Committee on the progress of construction. All walls are almost closed in, the boiler room is presently under construction, the second irrigation well is producing five gallons per minute and ground work is scheduled to resume soon. MacMillin has added a third job superintendent for the SAU building. In answer to a question, Mr. Sudsbury stated that MacMillin had done a great deal of cleanup at the job site since his last report creating a safer work area. He further commented that the seal on the building had been tightened in recent weeks and no frost heaving had occurred to this point.

4. Project Schedule Update

Mr. Marinace reported that he had rejected the previous schedule presented by MacMillin. He was now meeting with MacMillin officials and had requested the following:

#1 July 20 – classroom and administrative sections be sufficiently completed for delivery of furniture and IT people to work in that area.

#2 August 15 – MacMillin will obtain a certificate of occupancy from the City of Keene so that any employees will be able to inhabit all sections of the building with the exceptions of the gymnasium and auditorium.

#3 September 6 – The gymnasium will be available for use on the first day of school.

#4 The auditorium will be completed at a later date to be negotiated.

In response to a question from Mr. Harper regarding availability of the SAU building (to assist in giving an estimated occupancy date to potential buyers of 34 West Street), it was agreed that September 1 was a reasonable date for vacancy of the present facility and occupancy of the new SAU building.

5. Other

Mr. Carreira and Ms. Frazier presented a request for additional funding related to classroom technology in the new KMS. Previous cost estimates had proven insufficient resulting in a need for \$212,000 in additional funding or the technology would need to be scaled back substantially. Mr. Carreira described the additional funding to be “absolutely critical”. Ms. Frazier stated that there would be one additional request in the technology area that would be made at a future meeting for approximately \$110,000. After considerable discussion, Mr. Donegan moved and Mr. Beard seconded, that up to \$212,000 be allocated from contingency to the technology budget(s). The vote on the motion was unanimous.

Mr. Remillard stated that Committee members needed to be aware of funds that would still be required to construct a storage building at the track area as well as to rework the entrance to the woodchip plant.

The next meetings of the Committee are scheduled for April 6 and April 20 – both to be held at 1:00 p.m. at 34 West Street.

The meeting adjourned at 2:25p.m.

John R. Harper  
Business Administrator