

**Keene Middle School Building Committee
34 West Street, Keene, NH
Meeting of Wednesday, January 19, 2011 11:00 A.M.**

Committee Members Present:

Elizabeth Coppola, Co-Chair, Neil Donegan, William Gurney, John Harper, Tom Remillard, Dotty Frazier, Gary Lafreniere, Chris Coates , Co-Chair (arrived 11:55, left 1:00), Bob Gaughan and Richard Beard

Others in Attendance:

Frank Marinace of Marinace Architects, Michael Vantran, JTC, Inc., Special Inspector, Carl Panza, Keene School Board member and Chris Carreira, Director of Technology (arrived 11:15, left 12:00)

Ms. Coppola called the meeting to order at 11:07 a.m.

1. Approve Minutes of December 22, 2010

Mr. Donegan moved and Mr. Gurney seconded that the minutes of December 22, 2010 be approved. The vote on the motion was unanimous.

2. Technology Update

Mr. Carreira reported that the project technology budget was doing well and within budget by a “significant amount”. The plan is to light up the KMS network in June. He further reported that the wiring of the building is in “good shape” and that equipment is starting to arrive.

3. Budget Update

Mr. Marinace distributed an updated budget as of 1-19-11 and reviewed it with the Committee.

Changes to the budget were reflected in red. Four additional change estimates were listed and discussed. Mr. Donegan moved and Mr. Gaughan seconded, that the change estimates be approved at a total cost of \$17,572. The vote on the motion was unanimous.

Mr. Marinace reviewed a \$40,559.84 proposal from Nate Selvidio to provide the equipment for the TV studio at the new facility. Ms. Frazier stated that this proposal was the recommendation of a staff committee at KMS. Mr. Donegan moved and Mr. Remillard seconded, that the Selvidio proposal be accepted. The vote on the motion was unanimous.

Mr. Marinace stated that the budget for Special Inspections had been increased from \$200,000 to \$250,000. At that time, he introduced Michael Vantran, Special Inspector from JTC, Inc., who is presently serving in a replacement capacity for Clerk-of-the-Works Bill Sudsbury, who is on medical leave.

Mr. Marinace further stated that the General Project Contingency had increased this month from \$1,495,455 to \$1,725,890, based on savings from adjustments in other accounts.

The Committee reviewed a request from MacMillin regarding changing the flooring subcontractor to Paul White Company. This was based on that firm's greater ability to perform projects of the size of KMS than the low bid subcontractor. Mr. Donegan moved and Mr. Remillard seconded, to authorize Mr. Marinace to negotiate this change in subcontractor with MacMillin at a cost not to exceed \$95,306. This figure reflected an increased subcontractor charge of \$86,125 plus whatever additional charges MacMillin would assess for this change. The vote on the motion was unanimous.

Mr. Remillard presented lists of buildings and grounds and custodial equipment for the Committee's review. The consensus of the Committee was that he should obtain bid prices for these items, as they were considered important to the ongoing maintenance of the new facility.

4. Clerk-of-the-Works Report

No Report.

5. Project Schedule Update

Discussion ensued relative to the lack of a detailed master schedule from MacMillin despite previous requests to provide one. The consensus of the Committee was that it was impossible to determine the timeline status of the project without this schedule.

6. MacMillin Request for Additional Time and Costs

At 12:20 p.m. Mr. Donegan moved and Mr. Coates seconded, that the Committee move into non-public session under R.S.A. 91-A:3(II)(d) to discuss Consideration of the acquisition, sale or lease of personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community. A unanimous roll call vote was taken with Mr. Marinace, Mr. Panza and Mr. Vantran accompanying the Committee into non-public session at 12:25 p.m.

The Committee returned to open session at 1:20 p.m.

7. Other

The next regular meeting of the Committee was scheduled for March 2, 2011 at 11:00 a.m. A special meeting to consider the MacMillin request will be held on February 2, 2011 at 11:00 a.m., provided that MacMillin provides the detailed master schedule previously requested.

The meeting adjourned at 1:22 p.m.

John R. Harper
Business Administrator

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NON-PUBLIC SESSION

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Elizabeth Coppola, Co-Chair, Neil Donegan, William Gurney, John Harper, Tom Remillard, Dotty Frazier, Gary Lafreniere, Chris Coates , Co-Chair, Bob Gaughan and Richard Beard

Others in Attendance:

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Discussion ensued concerning the request from MacMillin Company relative to the budget and timeline for the Keene Middle School/SAU #29 construction project.

The Committee returned to open session at 1:20 p.m.

John R. Harper
Business Administrator

Released by JRH: 3/16/11