

The District will create and maintain a School Maintenance Plan that will provide an inventory of all equipment and components, fixed or moveable, in every building/facility owned by the District; the preventative maintenance needed for said equipment/components; and a timeline for said maintenance.

The Maintenance activities provided in the plan are to prevent problems from occurring and not be deferred.

The plan will delineate who is responsible for what and cover all aspects of maintenance operations. The School Board directs that the Administration manage this plan in an effective and efficient manner and supports that effort by authorizing the use of a computerized management system for all elements of the plan.