

December 8, 2011
Minutes of Regular Meeting
Marlborough School Board
Marlborough School, 5:30 p.m.

In attendance: Mike Briggs, School Board Chair
Julie Farhm, School Board Member, left @ 8:24 p.m.
Kristen Hill, School Board Member
Mitchell Silverman, School Board Member
Twain Braden, School Board Member
Tim Ruehr, Business Administrator for Towns
Wayne Woolridge, Co-Superintendent of Schools
Reuben Duncan, Principal
Kathleen Brady, Recording Secretary

In attendance for all or a portion of the meeting: Teresa Horne, Cheri Nutting, Phylis Manning, Robin Fairfield, Nancy Lory, Diane Goodwin

1. Call to order: Mike Briggs called the meeting to order at 5:42 p.m.
2. Approval of Minutes: Twain Braden made a motion to accept minutes from the November 10, 2011 Meeting. Kristen Hill seconded the motion. Defer approval with the exception of non-public minutes. Changes to Non-Public as follows: Second paragraph, change “staff personnel” to “contracts”. Meeting adjourned, change to 8:15 p.m. Move non-public meeting notes to after agenda item #6 in minutes of Regular Meeting.
3. Student Government Update: None
4. Public Input: None
5. Bills and Manifests: Twain Braden made a motion to accept checks # 4005157 – 4005158 in the amount of \$721.83, and checks # 4005159 – 4005202 in the amount of \$151,014.81, Kristen Hill seconded the motion. Vote taken, 5-0, motion passes.

Mr. Briggs had a question on purchase of computers for lab, were these REAP funds? Encouraged the board to see the mini computer lab set up in middle school.

6. Financial Report: Mr. Ruehr shared that Mr. McGill could not attend this evening’s meeting and that he would be giving update on pellet boiler system on Mr. McGill’s behalf.
 - Having design issues not manufacturer problem
 - System is suppose to be a back up to the pellet system
 - Pellet boiler not properly operational at the moment
 - No additional cost, designer to find a solution
 - Met yesterday for adaptation – will pay for changes made (variable speed pumps etc.) that are additions to the system

- Fix has been done, cannot test yet due to higher than usual temperatures
- Mr. Ruehr does not think this will be the solution
- Design solution expected at the close of winter
- Marinace took verbal responsibility and agrees with timeline set. Looking for someone to assist Doug McGill who has experience with this system.
- Will meet each month prior to the monthly board meeting. Working in between meetings to find solution.

Mr. Briggs would like to see “their” team running this system before handing over to “our” team. Mr. Silverman suggested possibly billing them for the difference we are being charged for using the extra propane. Mr. Ruehr would rather not get adversarial now, feels the team is positive right now and that they seem extremely motivated to find a solution.

Discussion ensued. Mr. Briggs requested a monthly update from the team.

Mr. Ruehr presented the Marlborough School 2011-2012 Financial Report, with an available balance of \$345,406.00.

Mr. Ruehr handed out the board 2012-2013 Budget Books and reviewed the book and its layout for the board. This year’s budget at \$5,201,055, is down 7.7%.

Discussion ensued on recent water bill of \$5,000. The Board asked Mr. Ruehr to explore an abatement on the sewer portion of the bill because the building was not yet occupied at the time of the water use.

7. Old Business:

a. Cheri Nutting, Marlborough Media Specialist was present to report on the library media specialist responsibilities and new opportunities now provided:

- Enrichment, Advisory, Co-Teaching, Collaborating, Literature Circles, Homework Support
- Teaching, collection development, collaboration, reading promotion, facility management

Following the report out there was a question and answer session with the board.

b. Senora Goodman, Marlborough School Spanish Program: Opened with expressing appreciation for board making the position a full-time one, really has benefited the children.

- Literature circles, Heiffer Project, Assemblies, Integration of Spanish into classrooms, guest speakers, Spanish Club, increased fluency, extra help

Following the report there was a question and answer session with the board.

c. KSC Student Update: Nancy Lory was present from Keene State College to do a brief slide presentation to update the board on the Marlborough School/KSC Partnership.

- Cohort Model, reviewed accomplishments, reviewed challenges, process of feedback from staff

d. Wellness Committee Report on Keene Food Service: Kristen Hill shared that there was a meeting where Maureen Wells and Andrea Volikas of Keene Food Service came to speak. Focused on snacks, and improving lunch meals. Committee needs to define “meals made from scratch” and would like to see the participation rate increase.

Kristen Hill shared that they are looking at nutritional guidelines but would like to know what the board is looking for?

- No canned food, but frozen
- Reduce use of processed food
- Assemble meals ourselves
- More education to children, introduce new foods
- Set goals where they would like to be

8. Reports

a. Principal Report: Reuben Duncan reported on the following:

- Parent Conferences
- Discipline Data
- Guidance Intern
- Goals
- PLP's
- Committee Development for Community Involvement

b. Co-Superintendent Report: Wayne Woolridge reported on the following:

- State Legislature
- Building Aid
- Constitutional Amendment

Julie Farhm left at 8:24 p.m.

- Modified Block Schedule at KHS
- Keene Elementary Configuration
- SAU Meeting, December 19th
- Sullivan School looking to join Harrisville or Nelson

c. School Board Members:

Mr. Briggs attended an SAU Meeting. The SAU Advisory Committee suggested forming a committee to study structure and make recommendation on new structure of SAU in wake of Mr. Gurney's retirement and upcoming retirements of Mr. Harper and Mr. Woolridge. Kristen Hill expressed interest on being on this committee. Next meeting is January 23rd at 7:00 p.m.

d. Technology Committee: Mr. Reuben Duncan reported that development of the school website is on hold. Looking to create a new uniform web site system. Tech Director is looking into options for this.

Discussion ensued on the most efficient use of the computer lab.

9. Public Input:

Phylis Manning, Health and Safety Educator came to address the budget item for the School Nurse. Encourages the board to take a look at making this position a full-time position. Nurse could do much more to benefit the health and safety of the students

Twain Braden asked if it would be prudent to give the Marlborough School staff higher training. Ms. Manning stated that yes, KHS has a team trained.

10. New Business:

a. Mr. Braden announced that he will be moving to Maine and vacating his board seat on December 31, 2011. Mitchell Silverman made a motion to accept Mr. Braden's board resignation, Kristen Hill seconded this motion. Vote taken 3 – 1, motion accepted.

11. Future Agenda:

Joyce Puleo – Preschool
Doug McGill Update
New Board Member

12. Non-Public Session – R.S.A. 91-A:3

A motion was made that the Board move into non-public session at 8:58 p.m. under the provisions of R.S.A. 91-A:3 to discuss staff personnel. All in favor.

A motion was made to move out of non-public session at 9:05 p.m. All in favor.

Meeting adjourned at 9:05 p.m.

Respectfully submitted by,

Kathleen Brady
Recording Secretary
APPROVED: 1/12/12