

Chesterfield Facilities Meeting.....September 28, 2011, 2:30 pm

Present: Sharyn D'Eon, Tim Ruehr, Bob Howard, Ege Cordell

1. Minutes of 8/18/11 approved 4-0.
2. Stage demo and removal to be done by Lloyd Condon for \$750, with future plan for dedicated storage space to be designed.
3. 1951 roof job is set for budget.
4. Paving study will be out by 10/30/11.
5. CIP reviewed and updated. See CIP.
6. Other: Fire marshal's report in, electrical work done by Gary Winn to satisfy issues. Portable exit stairs need enclosure at bases and other accommodations.
7. Locks and hardware pre-bid meeting to follow at 3:30 pm.

Locks and Hardware Pre-Bid Meeting:

5 vendors/installers were present. Winning bidder will work with administration on schedule with work to be completed by the end of February break. Key schedule and number of keys to be determined. All security classroom functions will be keyed both inside and outside. There is an anticipated warranty of one year on panic devices, ten years on closures and one year on labor. The facilities committee will look at all bids and make a recommendation at the next meeting. Adjourned at 4pm.

Respectfully submitted by,

Ege Cordell

APPROVED: 9/28/11