

**September 12, 2011      Minutes of Regular Meeting  
Chesterfield School Board  
Chesterfield School, 5:30 p.m.**

**In attendance:** Ege Cordell, School Board Chair  
Judy Idelkope, School Board Member  
Genienne Hockensmith, School Board Member  
Jamie Card, School Board Member (arrived at 5:38 pm)  
Marty Mahoney, School Board Member  
Wayne Woolridge, Co-Superintendent of Schools  
Tim Ruehr, Business Administrator for Towns  
Sharyn D'Eon, Principal  
Darlene Dunn, Assistant Principal  
Kathy Brady, Recording Secretary

Also in attendance for all or a portion of the meeting: Amy Randall, Ruth VanHouten, Beth Hansel, Becky Auger, Bayard Tracy, Amy Goldberg, Tina Ramsey, Doug Benedict

1. Call to Order: Ege Cordell called the meeting to order at 5:30 p.m. Judy Idelkope led the Pledge of Allegiance.
2. Celebrations: Mrs. D'Eon celebrated a successful first day opening of school.
3. Destination Imagination Presentation: Amy Randall presented a brief movie about the Destination Imagination Team experience at Globals. The team came in 16<sup>th</sup> place at the finals.
4. Public Input: Beth Hansel, speaking on behalf of NHDI (NH Dance Institute) presented a prepared speech in support of the NHDI program running as a school program. Parents are prepared to take over the financing; they are only looking for verbal school support, not fiscal. The program would need to have the principal's signature on the contract and be able to use the school insurance in order to participate. Mrs. Idelkope commented that use of our insurance and our staff does present a fiscal responsibility for the school. Mrs. Hansel assured the board that FOCS has allocated funds and that parents have voiced that they are willing to fund the balance, even allocating scholarship money. FOCS has allocated up to \$1000. Mrs. Idelkope questioned whether the schools free miles would be used again for transportation? Mrs. Hansel stated that they could pay for bussing if needed.

Discussion ensued on various logistics and costs.

Ms. Cordell commented that she is a believer in the changing up of residencies that the school offers and would like to expose the children to something different. Once Mrs. D'Eon signs the contract, the school does become fiscally responsible.

Mrs. VanHouten expressed her concern of adding dance to the PE curriculum and therefore leaving something out of the already full curriculum they have.

Mrs. VanHouten spoke on an upcoming Charlie Bass visit and again revisited the importance of Robotics being incorporated into a regular curriculum at the high school.

5. Approval of Minutes: April 25, 2011, Retreat, remove Genienne Hockensmith from “present”. June 13, 2011, Regular Meeting, Page 2, 3<sup>rd</sup> sentence, change Al Johnson to AL Johnson. Page 3, Celebrations, 3<sup>rd</sup> paragraph, change 14<sup>th</sup> place to 16<sup>th</sup> place. Page 8, section I, add to the end of last sentence, “if we are not going to do IMGA.”

*Marty Mahoney made a motion to accept minutes of April 25, 2011, June 13, 2011 and July 13, 2011 as amended. Genienne Hockensmith 2<sup>nd</sup> the motion, vote taken, 5 -0, motion passed.*

#### 6. Bills and Manifests:

Mrs. Idelkope presented the board authorized summer manifest, checks #1006610 – 1006780 in the amount of \$531,103.96.

*Mr. Mahoney brought from finance a motion to accept checks #1006781-10035831 in the amount of \$ 205,829.72. Vote taken, 5-0, motion passed.*

It was also noted by Mr. Mahoney that Finance Committee meetings were changed from 4:30 p.m. to 10:00 a.m.

7. Financial Report: Mr. Ruehr presented the proposed 2012–2013 Budget Schedule. The following changes were made:

- 12/19 – change location to TBD
- 2<sup>nd</sup> listed Budget Committee Meeting – to be January 10, 2012 at 7:00 p.m.

Mrs. Idelkope made a motion to adopt the proposed schedule with changes, Mrs. Hockensmith 2<sup>nd</sup> the motion, vote taken, 5-0, motion passed.

Discussed Use of Building Policy KF, discussion then ensued on liability insurance and use of for NHDI, does the board wish to sponsor?

Bring back Policy KF for review.

Mr. Ruehr presented the General Fund Financial Report as of 6/30/2011. Net available \$478,455, goes to offset tax rate.

Mr. Ruehr will look into high school tuition at Brattleboro. Also Mr. Ruehr shared that he is negotiating for 5 mega bytes, should solve our speed problem.

## 8. Reports

- a. Principal – Mrs. D’Eon presented information on the following:
  - current enrollment 292
  - 6 new students
  - 8 transferred
  - Goal #1 report out, Goal #2, Goal #3

Discussion ensued on Mentor Program and whether it will still continue. Mrs. D’Eon needs to meet with the coordinator. Mr. Mahoney asked if the mentors would still be able to continue in the meantime, Mrs. D’Eon stated absolutely.

- PE position posted for 50%
- Needed to let some aides go, can explain in non-public
- New Nurse, Ellen O’Beirne

Mr. Mahoney questioned how the PE position went from 80% to 50%. Mr. Woolridge answered that under his authority it was moved down. Mr. Mahoney asked if this was discussed at a board meeting. Mrs. Idelkope answered that the last meeting was strictly to discuss negotiations; board has authority to do that.

Mrs. Idelkope questioned Mrs. D’Eon’s goal of having community members donate two hours a year. Mrs. D’Eon stated she would need a volunteer coordinator first. Mrs. Idelkope stated that it would be important to have goals that impact student performance and need to evaluate each step. Baseline data will be

necessary. What do you hope to accomplish? Is there an improvement? Need to be able to evaluate.

b. Co-Superintendent – Mr. Woolridge reported on the following:

- State Legislature
- KMS Building
- Central Office
- New Employees hired over summer
- New SAU Director of Technology, Mustafa Zwebti
- 10/17, AREA
- 11/21, SAU Board
- 12/19, SAU Board/Public Hearing
- Tenure Law
- Teacher Evaluation

Mrs. Card questioned why we don't have a Gifted and Talented Program. Much discussion ensued. Mrs. Idelkope stated that this needed to be an upcoming agenda item.

c. School Board: Mr. Mahoney shared that he is leaving for AHT (American Heritage Tour) on Sunday. Also reported that he attended CPSF last meeting before the auction this Saturday.

Judy Idelkope reported out on SAU Compensation Committee. Recommendations made to increase employee health contribution, salary increase for administrators and for hourly employees.

Ege Cordell shared Facilities work: Roof work, Maintenance on original section needs tending to, Paving Study and Portable Sub Committee has met twice.

8d. Other: None

9. Public Input II: Ruth VanHouten appreciated the administrator's report in relation to goals. Likes the idea of children understanding objectives. Feels it is about time there is evaluation for teachers. Feels that Ms. Cordell is doing a great job pulling the community in.

Mr. Benedict shared that he feels NHDI is a great program and whole-heartedly supports it.

Mrs. Auger shared that FOCS has funded a Gaga pit on the playground. Hosted a BBQ with over 120 attendees as well as a successful first day coffee for parents. Felt the summer math program was very worthwhile.

## 10. New Business

a. Field Trips and Excursions Policy Procedures IJOA, 1<sup>st</sup> reading. Mrs. Idelkope would like to remove “funds from the Friends of The...” from the end of paragraph 3 page one of procedure and replace with “donors.” Page 2, 1<sup>st</sup> paragraph, remove “Assistant” from sentence one and add “his or her designee” after the word “superintendent”. Same in paragraph 3, sentence 3. Remove the word “assistant” from “assistant superintendent” that occurs throughout procedure. Last Page, 2<sup>nd</sup> paragraph; change “Washington Trip” to “AHT Trip”. Paragraph 3, add DI to last sentence and at end of sentence add or “off school property.” Bring back for 2<sup>nd</sup> reading.

b. Age of Entrance Requirements Policy and Procedures JEB, 2<sup>nd</sup> Reading: Policy, page 1, paragraph 5, change December 31<sup>st</sup> to September 30<sup>th</sup>. Remove ... “and attending local schools only on a temporary basis (10 months or less)...” JEB Procedure, sentence 2, change “coded” to “identified”, and section 4A should read requests “to waive” the above criteria...section 4b. remove Parents are “asked to” and replace with “required”. Remove end of sentence “in the amount of \$100” and replace with “in the fee schedule available from the administration.” Bring back for 3<sup>rd</sup> reading.

c. Volunteers Policy, IJOC, 2<sup>nd</sup> reading, *Marty Mahoney made a motion to accept policy IJOC, Genienne Hockensmith 2<sup>nd</sup> the motion, vote taken, 5-0, motion passed.*

d. Use of Restraints Policy, JKAA, 3<sup>rd</sup> reading: *Mrs. Idelkope made a motion to accept policy JKAA, Marty Mahoney 2<sup>nd</sup> the motion, vote taken, 5-0, motion passed.*

e. Animals in School Policy, IMG: Sentence #2, change “feces” to “pellets”, bring back for 2<sup>nd</sup> reading.

f. Service Animals Policy IMGA, 2<sup>nd</sup> Reading: Last sentence under “Purpose”, add removed sentence back in. Back for 3<sup>rd</sup> reading.

g. Other: Mrs. Idelkope expressed that they would like a report out on optimal staffing and directions we are going and issues we need to look at.

11. New Business: Mr. Woolridge addressed the board and told them that NHDI needs to have a signed contract by 9/23. Does the board wish to commit and have administration sign the contract?

*Mr. Mahoney made a motion to endorse NHDI as a school sponsored activity for the 2011-2012 school year, subject to receipt of funds for the contracted cost. Jamie Card 2<sup>nd</sup> the motion.*

Discussion ensued on the obligation of signing a contract, how it is limited to a small number of students. Ms. Cordell supports residencies but would like to see varied activities. Mrs. Idelkope was concerned about the expectation year to year, concerned with adding things to programming while we are cutting other things, would feel okay if FOCS guaranteed payment in full and parents pay in full up front.

Mrs. D'Eon questioned whether we need to accept the payment as a gift, Mrs. Idelkope stated yes.

Motion on the table, vote taken, 4-1, motion carries.

Mrs. Idelkope wanted to take time to explain her vote. She feels that they are often "blackmailed" with these last minute requests to the board. Mr. Mahoney took option to the use of "blackmail". Feels parents were sincere with their request. More discussion ensued.

Mrs. Card at this time gave a passionate plea regarding supporting their constituents in their efforts.

12. Future Agendas:

- Gifted and Talented
- IJOA – 2<sup>nd</sup> reading, procedure
- JEB, 3<sup>rd</sup> Reading
- IMG, 2<sup>nd</sup> Reading
- IMGA, 3<sup>rd</sup> Reading
- Report out on Optimal Staffing
- KF Procedure

- FOCS Gift Acceptance (NHDI funding)

13. Non-Public Session – R.S.A. 91-A:3

Ms. Hockensmith moved to enter non-public session to discuss staff/student personnel under the provisions of R.S.A. 91-A:3 at 9:53 p.m. Mr. Mahoney seconded the motion. All in favor. Accompanying the Board were Ms. D'Eon, Ms. Dunn and Mr. Woolridge.

Ms. Card made a motion for the board to move out of non-public session at 10:02 p.m. Ms. Hockensmith seconded the motion, all in favor 5-0.

The meeting adjourned at 10:02 p.m.

Respectfully submitted,

Kathleen Brady  
Recording Secretary

APPROVED: 10/10/11