

**Keene School District ADC - TOBACCO PRODUCTS BAN USE
AND POSSESSION IN AND ON SCHOOL FACILITIES AND
GROUNDS**

Category P

Also ADB, GBEC, GBED, JICG & JICH

**USE OF TOBACCO PRODUCTS STRICTLY PROHIBITED
IN/ON ALL SCHOOL FACILITIES AND/OR GROUNDS**

No person shall use any tobacco product in any facility maintained by the School District, playing fields nor on any of the grounds of the District.

“Tobacco products” means cigarettes, cigars, snuff, smokeless tobacco, smokeless cigarettes, products containing tobacco, and tobacco in any other form.

"Facility" is any school district property, in any district-owned vehicle, or in any other district-approved vehicle used to transport students to and from school or district activities. This will also apply to any district-sponsored or district-approved activity, event or function.

Signs shall be placed by the District in all buildings, facilities and school vehicles stating that the use of tobacco products is prohibited.

It is the responsibility of the building principal(s), or designee, to initially enforce this policy by requesting that any person who is violating this policy to immediately cease the use of tobacco products. After this request is made, if any person refuses to refrain from using tobacco products in violation of this policy, the principal or designee may call the local police who shall then be responsible for all enforcement proceedings and applicable fines and penalties.

Students

No student shall purchase, attempt to purchase, possess or use any tobacco product in any facility, in any school vehicle or anywhere on school grounds maintained by the District.

Enforcement of this prohibition shall initially rest with building principals, or their designees, who may report any violation to the local police department. In accordance with state law, the police department shall be responsible for all proceedings and applicable fines and penalties.

The District, in conjunction with principals and district administrators, will enforce administrative procedures which cover disciplinary action or remedial interventions to be taken for violations of this policy. These administrative procedures will be communicated to students through the *Student Handbook*. In addition to disciplinary actions taken by the school, criminal penalties for fines may result from violations of this policy.

Employees

No employee shall use any tobacco product in any facility in any school vehicle or anywhere on school grounds maintained by the District.

Initial responsibility for enforcement of this prohibition shall rest with building principals, or their designees. The principal may report violations to the local police department. In accordance with state law, the police department shall be responsible for all proceedings and applicable fines and penalties.

The principal will develop and implement the appropriate means of notifying employees of the possible disciplinary consequences of violating this policy. Any employee(s) who violate(s) this policy is subject to disciplinary action which may include warning, suspension or dismissal. In addition, fines or other penalties may result from enforcement of these prohibitions by other law enforcement officials.

All other persons

No visitor shall at any time use tobacco products in any facility, in any school vehicle, or anywhere on school ground maintained by the District.

Responsibility for reporting violations of this policy shall rest with all School District employees and school administrators. In accordance with state law, the police department shall be responsible for all proceedings and applicable fines and penalties.

Legal References:

RSA 155:64 – 77, Indoor Smoking Act

RSA 126 – K:6, Possession and Use of Tobacco Products by Minors

RSA 126 K:7, Use of Tobacco Products on Public Educational Grounds Prohibited

Revised: 4/4/11

Approved KBE: 4/12/11

ADMINISTRATIVE PROCEDURE
TO ACCOMPANY POLICY ADC, TOBACCO PRODUCTS BAN USE AND
POSSESSION IN AND ON SCHOOL FACILITIES AND GROUNDS

ELEMENTARY

The possession of tobacco products (including lighters or matches) is prohibited. Parents will be notified immediately following violation of this policy.

MIDDLE

Possession and/or use of tobacco products (including lighters or matches), smoking on school grounds or adjacent properties (including on the way to and from school on the bus or walking) is prohibited. Students in violation of this policy will receive Administrative Detention/I.S.S. Smoking may lead to a \$100 fine (N.H. State law) and referral to police.

HIGH SCHOOL

Due to the overwhelming medical evidence on the health hazards of smoking and the state law which bans smoking in all public buildings, there will be no smoking in any Keene High School building or on the premises. In addition, possession of tobacco products is not allowed at Keene High School. This includes chewing tobacco as well. It is our strong belief that all students and staff have a right to a smoke-free environment. Students who choose not to follow this policy will be subject to suspension. Parents will be notified in all cases.

Approved: 4/12/11